



School Board Meeting
June 16, 2022
School Office Conference Room, 5pm

Call to Order (2 min)

Roll Call of Board Members

Pledge of Allegiance

Sign in Sheet (Board and Public)

Review of Public Notices (3 min)

Public Comments (5 min)

**Up to 10 minutes is provided for individuals to address the school board on matters concerning the operation of the McIntosh Area School or to address the school board of matters on this agenda*

Board Action Items (~ 45 hr min)

- Approve Minutes from previous meetings (21 Apr 22 & 26 May 22)
- Elect Board of Directors and Officers
- Receive nomination for new board members
- Extension of Contract to Principal
- Set agenda for August Meeting
 - Bylaws & Operating Calendar acceptance, Committee Updates

Principal's Report (20 min)

Enrollment, Staffing/Hiring, Prep for Audit and Outlook for 22-23

Board Final comments (~ 5 min)

Adjournment *(By rule adopted 12/3/2019, meetings adjourn w/n 2 hours of Call to Order)*

** In compliance Sect 286.0114 FS all meetings are posted and open to the public. We have adopted uniform procedures for public speakers wanting to address matters on the agenda or a matter relating to the operation of the school. This is to ensure the public has a reasonable opportunity to be heard on school board and school matters. Presentations are limited to five minutes for each person/topic and documented in the minutes. Speakers and meeting attendees are expected to be respectful and orderly. It is unlawful to knowingly disrupt or interfere with a School Board meeting. This proscription includes individuals who advise, counsel, or instruct students, parents or MAS employees on methods for disrupting a School Board meeting. Agenda items may be requested by contacting the Board Secretary one (1) week prior to the meeting.*

CALL TO ORDER

Jonathan Ward called the meeting to order at 5 PM

Roll Call was completed – quorum met

Present:

President Jonathan Ward

Ralph Smith, Vice Chair

Deb MacKay, Secretary

Treasurer: Patty Dodd

Members at Large: Don Medeiros, Melinda Downing, Alison Soracchi

School Principal: David Friedlander

Public: Bev Dodder, Mary Ann Kelly, Dennis Devore, Shannon Boyer,
Tiffany Hawkins

REVIEW OF PUBLIC NOTICES

The meeting notice was posted on School Website and sent via Remind.

PUBLIC COMMENTS

Public comments

For Gazette, please consider providing a student focused article about the school, winners by grade from recent art community event – due to Mary Ann Mid-Oct

Minutes Approval

- 21 Apr 22. Melinda motioned accept with typos and link corrected. Don 2nd. Passed unanimously.
- 26 May 22. Melinda motioned to accept as presented. Don 2nd. Passed unanimously.

Election of Officers and Directors:

President: Deb MacKay

Vice Chair: Ralph Smith

Treasurer: Patty Dodd

Secretary: Jonathan Ward

Board of Directors: Alison Soracchi, Melinda Downing, Don Medeiros

Vote accepted as tallied. Motioned by Melinda, 2nd by Ralph. Unanimous vote.

Board Discussion / New actions

- New Board Director Nomination

- Jonathan nominated Ms. Shannon Boyer to the Board. Parent and Business professional. Melinda 2nd. Motion passed unanimously.
- Deb will send training. David will send drug screen/background check information to Shannon.
- Committee Reports
 - 20th Anniversary initial planning; Alison offered to lead. Discussed possible events – Homecoming, gala, newspaper article, fundraising, Tshirts, logo.
- New Contract extended to David with pay raise
- Ralph proposed moving meetings to Mon or Tues; Board agreed to move meetings to 3rd Monday every other month.
- August Meeting – Meetings will be moved to 3rd Monday to accommodate Board member work schedules. Aug meeting will approve Bylaws, Operating Calendar and Committee Updates, Audit update.

Principals Report

- Summer office hours are Mon to Thu 8 to 3pm; Friday closed
- 49 committed enrollment for next year so far
- Hiring is in full swing – K, 1, 3 and 4th; Melinda offered to help with Master Teacher/Asst Principal job description and interviews
- Pre-K program work continues with Kayla over the summer. Goal is to be approved to start in Jan 2023.
- In House enrichments planned: Art, Spanish, Music, Runner Club, Tutoring, Life Skills (cooking, balancing check book, fix a bike, oil change car, etc)
- Eagles Email Accounts. David will set up accounts for all Board Members
- Reimbursement for ESSR II Grant (\$5,000) and Title 1 monies still being investigated by MCPS.
- Budget close out, financial report latency, Meeting in Ocala with FM, Audit preparations
- Staff returns 8 Aug 2022

BOARD FINAL COMMENTS

None. Meeting was adjourned at 6:23 pm

Minutes Approved

CALL TO ORDER

Jonathan Ward called the meeting to order at 5:05 PM

Roll Call was completed – quorum met

Present: Jonathan Ward, President; Secretary Deb MacKay; Treasurer Patty Dodd; Members at Large: Melinda Downing, Alison Soracchi, Don Medeiros

School Principal: David Friedlander

School Parent Liaison: Candace Stephens

Public: Jessica Stout, Tiffany Hawkins, Bethany Bates

REVIEW OF PUBLIC NOTICES

The meeting notice was posted on School Website and sent via Remind

Virtual option provided: TEAMS:

https://teams.microsoft.com/l/meetup-join/19%3ameeting_NzczZjdkNjQtZWUwNS00MzEyLWE2NjctODIyOWRiOGRkOGE3%40thread.v2/0?context=%7b%22Tid%22%3a%2215799c70-c132-4ebb-b102-48c3b9e52f12%22%2c%22Oid%22%3a%22ca78cc28-799b-4928-86a7-cad3072a86b8%22%7d

PUBLIC COMMENTS

New policy for governing meetings and public comments was briefed and annotated on the agenda. Floor was opened for public comments. No public comments were offered.

Minutes Approval

Dec 2021 approved via motion by M. Downing and 2nd by D. Medeiros, unanimous consent

Feb 2022 approved via motion by M. Downing and 2nd by D. Medeiros, unanimous consent

Principal's Report – see attached for full report

- MCPS presentation went well
- Botanical Arts collab with McIntosh Garden and Seedlings went well; 24 pieces by MAS students were presented and 6 awards given
- Arbor Day with Town of McIntosh well attended with our students providing the pledge
- Staffing commitments due 27 April
- New CPA hired: Jayme Zubrick w/Collier, Jernigan, Eastman and Zulick
- New Phone system with e-rate
- Testing Update
- Flooding repair with Town of McIntosh for Admin building
- Family Engagement Night well attended; Ms. Bates did a great presentation
- Janitorial services out for bid

Financial Report

- Finances are on track: 150K reserve is being reimbursed with grants we have received (102K outstanding for reimbursement from MCPS)
- \$350K in new funding awarded by SBA 30-yr loan
- TSIA has not been given to MCPS Schools to include MAS. We are awaiting payment

ACTION ITEMS

- Playground rehab (rubberized mulch) vendor bids reviewed. Bid approved for 16K that covers material, shipment and install. Area covered is to be the main playground slide area and the swings. Capital Outlay funds to cover cost. Motion proposed by Deb, 2nd by Jonathan. Unanimous consent
- Florida Business license renewal to be complete by Deb and Principal NLT 29 April 22
- Website finally corrected and current; more to follow
- Teacher Appreciation Week May 2-6 2022, – plan approved by David. Donors to reach out to leads: Candace and Tiffany; Equifence already donated 1 lunch
- Fundraising Committee: Initial discussion about funds raised. Final tallies due.
 - o *Ice Cream 400*
 - o *Yearbook Sales 300*
 - o *Chocolate 1440*
 - o *Festival 3600*
 - o *Pine Harvest 3600*
 - o *SBA Loan 350,000*
- Special Meeting for Budget approval for 2022-2023 – 11 May 22, Office Conf Rm
- Annual Meeting, 16 Jun 22, 1700; School Office Conf Rm

BOARD FINAL COMMENTS

- Deb to get with Tiffany for Banners
- David to confirm with new CPA obligations for catch up reports can be met
- David to confirm budget deadline for 22/23 year with MCPS

Meeting was adjourned at 6:47 pm

Minutes Approved **DRAFT --- NOT APPROVED**

CALL TO ORDER

Jonathan Ward called the meeting to order at 3:37 PM

Roll Call was completed – quorum met

Present: Jonathan Ward, President; Vice Chair: Ralph Smith; Secretary Deb MacKay; Treasurer Patty Dodd; Members at Large: Melinda Downing, Alison Soracchi, Don Medeiros

School Principal: David Friedlander

School Parent Liaison: Candace Stephens

Public: Shannon Boyer, Tiffany Hawkins, Jessica Stout

REVIEW OF PUBLIC NOTICES

The meeting notice was posted on School Website and sent via Remind

Virtual option provided via Googlemeet <https://meet.google.com/ssu-nsaf-dwk>

PUBLIC COMMENTS

New policy for governing meetings and public comments was briefed and annotated on the agenda. Floor was opened for public comments. No public comments were offered.

ACTION ITEMS

- 2022-2023 Budget for Review (see budget submitted by Principal)
 - o TSIA, ESSER II, Title I funds still outstanding from MCPS;
 - o 50K Promissory note – 10K to be repaid in 22/23 budget
 - o Merge 4/5 Classrooms – Staffing: K, 1, 2, 3, 4/5, Principal, Principal Assistant, After Care Director, Para for Remediation; New: Assistant Principal and Enrichments
 - o Base Salary for Teachers – 42K with 1K retention
 - o Office Admin Staff – 30K w/715 retention
 - o Office Admin/Afterschool – no less than 16K plus benefits: new duties aligned as well as tabulation for total salary paid for all functions; new recommended salary and benefits due at June meeting for decision (office admin, after care, Running Coach)
 - o Assistant Principal/Master Teacher/Head Teacher – duties and salary/ full or part time hourly for review at June meeting
 - o Principal – salary - \$75,000 (based on national and state average-59K);
 - o Lease Bus Service for 22-23 School year (#1 Initiative for enrollment)
 - o Enrichments (Art, Music, Language, Life Skills – hire or volunteer)
 - o M. Downing motion to accept Budget with additions; Ralph 2nd; Unanimous Consent

BOARD FINAL COMMENTS

- State of Florida Educator Ethics taught as part of new staff onboarding (M. Downing)
- Annual Meeting, 16 Jun 22, 1700; School Office Conf Rm

Meeting was adjourned at 5:33pm