



20400 10th Street, McIntosh, FL • 352-591-9797

School Board Meeting Agenda

Oct 17, 2022 5pm,

Cafeteria

Call to Order (2 min)

Roll Call of Board Members

Pledge of Allegiance

Sign in Sheet (Board and Public)

Review of Public Notices (1 min)

Public Comments (5 min)

**Up to 10 minutes is provided for individuals to address the school board on matters concerning the operation of the McIntosh Area School or address the board of matters on this agenda*

Approve Minutes (2 min)

Aug 22

Principal's Report (20 min)

Enrollment, Staffing, Curriculum, Events (1st Responder Day and 1890s), etc

Board Discussion / New actions (~ 1hr)

- Title 1 Program Review – Meetings, Compact Plan Review, Allocations
- Eagles Email Accounts
- Treasurer Role Discussion
- Building Hope Update
- Updated Budget Review from BHope & Way ahead
- Update on MCPS allowance of Title I and ESSR II payments
- Grant update (ESSR III, UNACIG, and 4 new ones)
- Audit/CPA Update
- Bookkeeper Update
- Attorney Update
- Committee Updates (Pre-K, Fundraising, Transportation)

Board Final comments (~ 5 min)

Adjournment *(By rule adopted 12/3/2019, meetings adjourn w/n 2 hours of Call to Order)*

** In compliance Sect 286.0114 FS all meetings are posted and open to the public. We have adopted uniform procedures for public speakers wanting to address matters on the agenda or a matter relating to the operation of the school. This is to ensure the public has a reasonable opportunity to be heard on school board and school matters. Presentations are limited to five minutes for each person/topic and documented in the minutes. Speakers and meeting attendees are expected to be respectful and orderly. It is unlawful to knowingly disrupt or interfere with a School Board meeting. This proscription includes individuals who advise, counsel, or instruct students, parents or MAS employees on methods for disrupting a School Board meeting. Agenda items may be requested by contacting the Board Secretary one (1) week prior to the meeting.*



October Principals Report

1890 festival: We will be having our parking area for this year's event and will decide this week whether we will have enough volunteers to operate a booth as well. We are considering increasing the charge for parking to \$15. Our neighbor across the street is no longer operating a parking area. We will be selling bottled water at our parking area. We are asking for volunteers to sign up to volunteer their time at our parking area throughout the day November 5th.

Academic Update: We have completed the fall diagnostic assessments in line with the MCPS schedule. As part of our school improvement plan, we will analyze this data to guide our classroom instruction. During the teacher workday, we conducted our first data analysis workshop to incorporate the results of the assessments into the teachers' lessons. We currently have 10 students enrolled with IEP's who require either speech and/or OT services. We have contracted with a new speech therapist and the McIntosh OT group for services.

Fundraising and Marketing Update: A meeting took place to discuss fundraising and marketing strategies to promote and support MAS. We have scheduled a First Responders Day activity for Thursday October 27th and have invited numerous first responders from different community support services. Staff and students will prepare several activities to show our support and appreciation to our local first responders. The 1890's event and fundraiser was mentioned above.

Enrollment:

Our current enrollment is 54. The Breakdown is as follows:

Kindergarten-(12); 1st (8); 2nd (12); 3rd(10); 4th (6); 5th(6)

Budget/bookkeeping: We have terminated our agreement with our previous bookkeeper as she moved into another position and have signed an agreement with Building Hope organization who has now assumed many of our bookkeeping responsibilities effective immediately. Candace is still performing the payroll tasks until Building Hope is ready to assume this task as well.

MAS Tutoring Program: Our after-school tutoring program has begun and meets Wednesday and Thursday afternoons for one hour. We have invited 14 students based on first round assessment data and classroom performance who would be most impacted from intensive tutoring at this time. We will continue to use the data to monitor student progress and invite additional students as space becomes available.

Afterschool clubs update: Our Runner's club operates on Tuesday afternoons from 2:50 to 3:50. Coach Tiffany has approximately 30 children from all grades participating and have also recruited several parent volunteers to assist her with this activity. Coach Don has also been a great support to Tiffany and has provided board visibility at this activity. Due to the new MCPS assessment schedule that we are following, several different mandated assessments were scheduled during the months of August and September. Therefore, we postponed starting the Art and Spanish Clubs until November

Title 1 Program: We held our annual Title 1 meeting on Thursday, October 6th with approximately 25 families represented. We identified the services provided to our students and families through Title 1 and discussed the Parent and Family Engagement Plan and the Parent - School Compact. We also have the results of the recent family survey. Our Book Character Day is scheduled for Friday, October 28.

Facilities Update: We needed to repair a section of the 5th grade room floor due to moisture. This was a similar problem that we experienced in the 4th grade during the summer as well as in the cafeteria. According to Servpro, Flooring project contracts were sent to the Town of McIntosh in September but have not been signed and returned to Servpro. We are waiting on quote for the installation of sunshades on the playground area.



Professional Development/Staff Meeting Agenda 10/10/2022

- 8:15-8:30 New Teacher/Student schedule
→ Effective Tuesday, October 10.11.2022
- 8:30-10:00 Professional Development
→ Data Analysis
→ Workshop
→ Review Curriculum/Technology/Rigor
- 10:00-10:40 Staff Meeting
→ Report cards
→ Dress code: Student and Staff Review
→ Student Campus Safety Protocols
→ Communication: Remind App/Newsletters
→ Morning Procedures
→ Upcoming dates:
★ Oct 14th Grand Canyon College providing lunch with continuing ed information 10:30-1:00
★ Oct 20th student school pics
★ Oct 27th Inhouse field trip (First Responder Event)
★ Oct 28th Book Character day
★ Oct 31st wear Halloween shirt and jeans day
★ Club start dates?
★ Nov 5- McIntosh Festival What we need from teacher/staff that day
★ November ? -Mid Florida Credit Union is reading to K/1 and providing each student a book Annual Gift of Reading Program
★ 20th celebration ?
★ iReady PD Jan 4, 2023
→ Save The Dates for Upcoming Events
★ Plan Winter Performance Musical / Chorus
★ Schedule Family Reading or Math night for November?
★ Thanksgiving feast?
- 10:40-10:45 Topics for Next Meeting
→ Performance Evaluations

10:45-2:00 pm

Staff on Campus

- Complete gradebooks for Report Cards
- Lunch will be provided MAS: Pearl's BBQ
- School Clean Up and Organization/Team Work

2:00 pm Dismissal

Enjoy the rest of your afternoon :)



SAVE THE DATE

October 3rd, 2022

Dear MAS Families,

As part of our commitment to keeping you informed and maintain compliance as a Title 1 school, we will be holding our **Annual Title 1 meeting on Thursday October 6th from 3 -4 pm.** The meeting will be held in the kindergarten classroom and currently enrolled students will be able to attend our aftercare program while parents are attending the meeting. During this meeting, we will discuss the following topics: Title I Budget, Parent/Student/School Engagement Compact, School Improvement Plan, and Upcoming Family Engagement activities. You will also be provided with more information about our Title 1 program as well as providing an opportunity for discussion and a Question & Answer session.

Following this meeting, parents are invited to visit the classrooms from 4-5pm where teachers will be providing detailed information about their classrooms and their instructional day .

We encourage everyone to participate in this event and to help our students achieve their goal of 80% or higher family participation for this event to win a School Wide Morning Dancing Donut Party. Please feel free to contact Candace Stephens, Mrs. Beals, or myself should you have any questions.

We look forward to seeing you on Thursday October 6th 2022.

Sincerely,

David Friedlander
Principal

Please return this slip to the office so we may begin to anticipate reaching our goal of 80% or higher participation for our students and plan for refreshments.

Student(s) Name _____ Grade(s) _____

Parent(s) Name _____

- Yes, I plan to attend
- No, I am unable to attend

MCINTOSH AREA SCHOOL

2022-2023 School Parent Compact

Student Name: _____

Teacher Name: _____

Our annual school-parent compact offers ways that we can work together to help our students succeed. This compact provides strategies to help connect learning at school and at home.

Jointly Developed

The families, students, and staff worked together to share ideas to develop the school-parent compact. **Teachers** met with their subject area teams to design practical strategies for parents to use at home. **Parents** provided valuable feedback on their needs to help their students. **Students** have expressed how they will take ownership of their learning.

To provide comments or suggestions, please call **Ms. Candace Stephens** or visit our website, www.mcintosheagles.com for more information.

District Goals

To empower every student to become a lifelong learner who possesses the requisite skills and attitudes to be a responsible, productive and engaged citizen.

School Goals

MATH: All students will make at least a year's Learning gain

READING: All students will make at least a year's Learning gain

As a SCHOOL, we will...

- ◆ Provide high quality curriculum and instruction in a supportive and effective learning environment that enables students to meet the Florida Standards.
- ◆ Hold parent-teacher conferences at least twice annually to discuss the individual child's achievement.
- ◆ Provide opportunities for parents to volunteer at the school and/or observe classroom activities.

SCHOOL

Signature: _____

As FAMILIES, we will...

- ◆ See that my child is punctual and attends school regularly.
- ◆ Communicate with my child's teacher on a regular basis.
- ◆ Support the school in developing positive behaviors / following school rules.
- ◆ Provide a home environment that encourages my child to learn.
- ◆ Be aware of what my child is learning.

FAMILY

Signature: _____

As STUDENTS, we will...

- ◆ Attend school regularly and on time.
- ◆ Show respect for myself, my schools and others.
- ◆ Believe that I can and will learn.
- ◆ Follow the school rules.
- ◆ Always try to do my best in my work and in my behavior.
- ◆ Work cooperatively with my classmates, teachers and staff.

STUDENT

Signature: _____

On-Going Communication

McIntosh Area School offers on-going events and programs to provide parents and students with access to our staff. Please contact our school to learn more about these great opportunities and more.

Meet & Greet introductory event
Open House
I-Ready Parent Workshop
Parent-Teacher Conferences
School Board meetings
Classroom to home communication (Nicky folders)
REMIND mobile app

Family Engagement

There are many opportunities at our school for parents to volunteer and play a role in their child's education. Please consider joining the faculty, staff and your student through some of the following events and programs:

Open House
Town of McIntosh Fall Festival
Runners Club
After school Tutoring
Afterschool clubs
Volunteer Opportunities

To participate or learn more about these opportunities or other ways to observe and volunteer, please contact **Ms. Candace Stephens, Principal's Assistant, at 352.591.9797.**

I reviewed my goals with my teacher and family during a conference at least once this year.

Conference #1 _____

_____ *Date*

_____ *Family Initials*

_____ *Teacher Initials*

Conference #2 _____

_____ *Family Initials* _____ *Date*

_____ *Teacher Initials*

Annual Title I Meeting & Overview

McIntosh Area School
October 6, 2022

Purpose of Meeting

- Federal guidelines require Title I schools to hold an Annual Meeting to explain and discuss Title I programs and requirements.



What is Title I?



Title I is a federal grant that:

- provides supplemental funds to schools with high concentrations of poverty to meet educational goals
- supports the professional development of teachers
- supports parent engagement programs

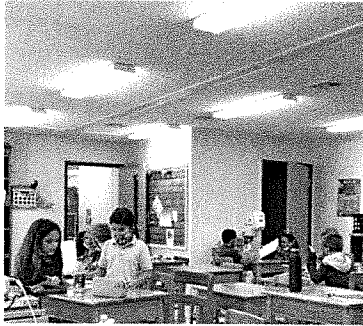
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Qualifying for Title I

- Eligibility is based on the percentage of students eligible to receive free or reduced-price meals
- Must be supplemental to District funds
- Required to set-aside a minimum amount for Family Engagement
- Parents are stakeholders in determining how Parent Engagement funds are to be used

We are a Schoolwide Title I Program



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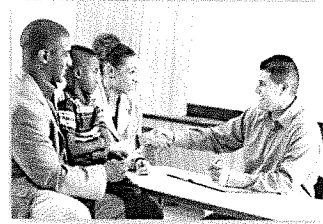
School and Parents

- School must work with parents to ensure child's success
- School and parents should jointly make decisions that affect child's education



School and Parents

- School and parent partnerships are built within School Advisory Councils (SAC)
- School provides opportunities for parents to volunteer time and talents
- School offers parent workshops, trainings, parent/teacher conferences, and Family Resource Centers/Van



School-Parent Compact

- Each Title I school must have a School-Parent Compact that is written by parents and school personnel
- The compact sets out the responsibilities of the students, parents, and school staff in striving to raise student achievement
- At the elementary level, the compact should be shared during parent-teacher conferences
- The compact is to be reviewed and signed each year by stakeholders

MCINTOSH AREA SCHOOL

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Teacher
Name: _____

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As a SCHOOL, we will...

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I discussed my goals with my teacher and family during a conference at least once this year.

Conference #1 _____ Date _____

Family Initials _____ Teacher Initials _____

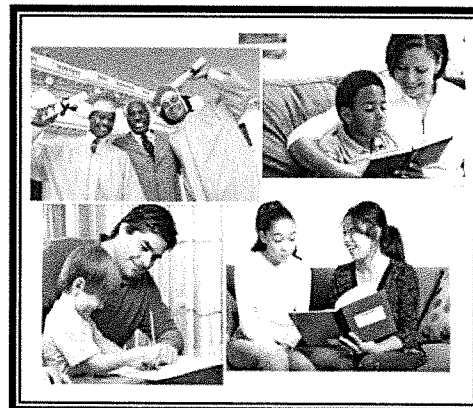
Conference #2 _____

Family Initials _____ Date _____ Teacher Initials _____

Parent Engagement

Research shows that no matter the socio-economic status, when parents are engaged, students are more likely to:

- attend school regularly
- earn better grades
- obtain better test scores
- be promoted to the next grade
- adapt to change
- have better social skills
- graduate
- continue their education



Parent and Family Engagement Plan

- Referred to as the PFEP
- Describes how the school will carry out the parental engagement requirements
- Developed jointly with parents
- Written summary of the PFEP is distributed to parents



Parent and Family Engagement Plan

Title I schools must:

- Provide information on how the school works with parents, community, volunteers, and business partnerships to increase student achievement
- Provide trainings to staff on effective strategies to engage parents in their children's education
- Provide academic parent trainings designed to increase student achievement
- Explain the curriculum, assessments, and the minimum standards that students are required to meet

Academic Parent Trainings

In compliance with the Parent and Family Engagement Plan, we would like to invite you to attend our upcoming parent trainings:

- **Annual Title 1 Meeting**

Provide information about Title 1 programs and services to support our students and families. October 6, 2022

- **Book Character Day**

Students will dress up as their favorite literary book character. October 28, 2022

- **Town of McIntosh 1890's Festival Fundraising Event**

Parents and MAS staff are invited to participate in this community sponsored event/ school fundraising activity and support their school. November 5, 2022.

- **Family Engagement Night March 2023**

Parents Rights

- Parents will be provided information regarding the level of achievement of their child on state required academic assessments
- To the extent that is feasible, information must be in a language the parents can understand



Parents' Right to Know

- Parents have the right to request and receive timely information regarding the professional qualifications of their child's teachers and paraprofessionals
- Parents must be notified if their child is assigned to or taught for four or more consecutive weeks by a teacher who is not highly qualified

Title I Funds

- Schoolwide Funds
 - Amount of Funds available for this year: \$16,380
- Title I Parent and Family Engagement Funds
 - Amount of funds available for this year: \$ 216



Migrant Education Program

Purpose of the Migrant Education Program

To improve educational opportunities of migrant students by helping them:

- succeed in the regular school program
- meet the challenging state academic content
- achieve grade level academic standards
- graduate from high school



Migrant Education Program

Purpose of the Migrant Education Program

To ensure the special needs of migrant students are coordinated to help them overcome:

- educational disruption
- cultural and language barriers
- social isolation
- various health-related problems
- barriers for a successful transition to postsecondary education or employment

Students Experiencing Homelessness

The Federal **McKinney-Vento** Homeless Assistance Act states that children and youth who lack a fixed, regular, and adequate nighttime residence are considered homeless.

Families who, due to a loss of housing, live:

- in a shelter, motel, vehicle, or campground
- on the street
- in abandoned buildings
- or doubled-up with relatives or friends

Eligible children identified homeless have rights and privileges under the McKinney-Vento Act.

Students Experiencing Homelessness

Every school district has a **Homeless Student Liaison** who helps to:

- decide which school would be best for the child
- communicate with the school
- provide school supplies, supplemental services and free school meals
- set up transportation to and from the school of origin
- find community support

Transition to School's Leadership

Parents are our great partners and advocate in their child's education.

- *2022-2023 goal for students:*
 - *Each student will make at least a year's growth in reading*
 - *Each student will make at least a year's growth in math*
- *Parents can assist their children at home to help them meet this goal. Strategies will be provided at family night events.*

Schoolwide Improvement Goals

For this school year, our strategic academic goal is to increase student achievement in the following core areas:

- ELA
From 18% to 54%
- Math
From 26% to 54%
- Science
From 25% to 54%

Schoolwide Improvement Goals

To meet our strategic academic goal, we are using this year's Title I supplemental funds for the following:

- Technology and supplies

We purchased interactive software for students to utilize on their 1:1 device for instructional needs across all content areas.

- Tutorial/Extended learning Opportunities

Extended learning opportunities will be available through after-school tutoring.

- Parent Engagement and Trainings

Parent reading and math nights will be offered this year to show parents strategies for helping students at home.

Parent-Teacher communication folders will be used to increase communication between home and school. Additionally, the parents should sign up on the Remind app to receive communication from teachers, principal, or board members.

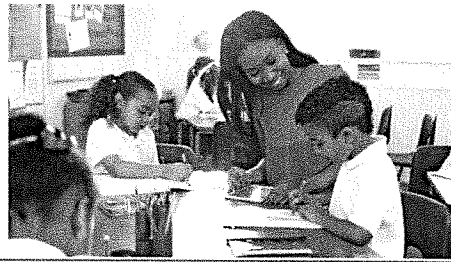
Curriculum Overview

- Classroom instruction is based on the expectations identified in the Florida State Standards aligned with B.E.S.T.
- We use the following curriculums to meet the needs of our students:
 - ELA: MyView Literacy for all grades Kindergarten through grade 5. This program contains phonics, phonemic awareness, comprehension, and writing skills. Additionally, students will be utilizing the interactive platform on their 1:1 devices.
 - Math: Envision Math for all grades Kindergarten through grade 5. This program includes an interactive element to increase student engagement and to better prepare the students for assessments they will be taking through STAR/FAST in accordance to the Florida State guidelines throughout the year that are computer based assessments.
 - Science: Science weekly curriculum is being utilized for all classrooms in both print and digital format. Additionally, 5th grade students are following the curriculum as outlined in accordance to state standards to prepare for the Spring Assessments.
 - Social Studies: We use Florida Studies Weekly in both print and digital format to teach social studies topics that are relevant to each grade.



Local Assessments

- Assessments are used to help teachers determine if a student is understanding the content presented in the classroom.
- We use the following assessments for all of our students:
 - i-Ready Math Diagnostic
 - i-Ready Reading Diagnostic



Monitor Your Child's Progress

- Skyward family access is designed to enhance home-school communication.
- An assigned login allows parents/guardians to view the records of all students within a single family.

Information that can be viewed

Academic History	Activities
Assignments and grades	Attendance
Calendar	Class Schedules
Discipline	Fee Management
Messages from the district, school and teachers	Portfolio-Report Cards
Test Scores	Student & emergency contact information

State Assessments

- Florida Assessment of Student Thinking (FAST) Florida Standards are used to determine how well students are performing in reading and math.
- Statewide Science Assessment (SSA) is used to measure student achievement of the Next Generation Sunshine State Standards.
 - ELA
 - STAR Grades K-2
 - FAST-Grades 3-10
 - Math
 - STAR Grades K-2
 - FAST-Grades 3-10
 - SSA-Grades 5



Conclusion

- Parents' opportunity to ask questions and provide feedback
- Complete evaluation/survey

Thank you for your attendance, participation and feedback.

We look forward to a successful school year!

About Title I, Part A

Title I, Part A, provides local school districts and schools resources that help children gain a high-quality education and the skills to master the Florida Standards. Title I provides additional resources to schools with economically disadvantaged students. These resources provide additional teachers, professional development, extra time for teaching, parent involvement activities, and other activities designed to raise student achievement. Parent and family engagement in a child's education is a greater predictor of academic success than whether or not that family is affluent or poor. That's why Title I program regulations insist on robust parent and family engagement activities at every school where federal funds support effective teaching and engaged learning. ~ FLDOE.org

What is Parent and Family Engagement?

Parent and Family Engagement means the participation of parents and family members in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring:

- (A) Parents and families play an integral role in assisting their child's learning.
- (B) Parents and families are encouraged to be actively involved in their child's education.
- (C) Parents and families are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child.
- (D) The carrying out of other activities, such as those described in Section 1116 of the [Every Student Succeed Act \(ESSA\)](#).

About the Parent and Family Engagement Plan

This plan describes how we will provide opportunities to improve family engagement to support student learning. In addition, this plan represents the different ways we will support family engagement and how parents can help plan and participate in activities and events to promote student learning at school and home. We value the contributions and involvement of parents and family members to establish an equal partnership for the common goal of improving student achievement. Click here to access the [District's Title I Parent and Family Engagement Plan](#) or request a copy at the front office.

We value our families and believe that ALL children can learn!

Principal Name: David P. Friedlander

School Website: <http://www.mcintosheagles.com/>

School Year: 2022-2023

The Parent and Family Engagement Plan goal for the 2022-2023 school year is:

To increase the participation of families in developing activities that promote and support their children's academic growth in Reading and Math within the school and home environments.

JOINTLY DEVELOPED

Each school served under this part shall jointly develop with, and distribute to, parents and family members of participating children a written parent and family engagement policy, agreed on by such parents, that shall describe the means for carrying out the requirements of subsections (c) through (f). Such policy shall be made available to the local community and updated periodically to meet the changing needs of parents and the school. Section 1116(b)(1) Each school served under this part shall involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of programs under this part, including the planning, review, and improvement of the school parent and family engagement policy and the joint development of the schoolwide program plan under section 1114(b), except that if a school has in place a process for involving parents in the joint planning and design of the school's programs, the school may use that process, if such process includes an adequate representation of parents of participating children. Section 1116(c)(3) If requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practicably possible. Section 1116(c)(4)(A)(C) If the schoolwide program plan under section 1114(b) is not satisfactory to the parents of participating children, each school served under this part shall submit any parent comments on the plan when the school makes the plan available to the local educational agency [or district]. Section 1116(c)(5)

How will parents be involved in developing the school parent and family engagement plan?

McIntosh Area School (MAS) will create and send home several surveys at the beginning of and throughout the school year in order to obtain parent and family feedback regarding school and community-related activities and events. Parents will be provided with contact information for school administration and the MAS board, who will be readily available to receive and address questions, suggestions, and concerns.

How will the school make the parent and family engagement plan available to the local community?

McIntosh Area School will post the Parent and Family Engagement Plan on our school website.

How will the school update, at least annually, the school parent and family engagement plan to meet the changing needs of parents and the school?

The school will send out surveys and use the feedback and responses obtained from the parents to modify and update the parent and family engagement plan.

How will the school submit any parent comments to the district if the Title I Schoolwide Plan is not satisfactory to parents?

McIntosh Area School will provide Parent and Family Engagement Plan (PFEP) surveys to the families and submit them to our Title 1 District liaison. In addition, MAS will provide parents with contact information to school administration and the MAS board, who are readily available to receive and address questions, issues, and concerns.

How will the schools address opportunities for regular meetings, parent-teacher conferences, volunteering, and access to staff if requested by parents?

Family meetings will be scheduled in a flexible format (ex: different days and times), and when necessary, meetings will be duplicated at different times/days, allowing for maximum family and community participation. Family meeting information will also be available (upon request) to those families unable to participate during face-to-face meetings, as well as phone and email follow-up. Additional strategies, such as virtual meetings will be utilized as needed.

Spanish translators will be available for Spanish-speaking parents upon formal request or informally through our bi-lingual staff members.

McIntosh Area School is ADA accessible. If further support is needed to accommodate a disability, appropriate arrangements will be made by the school.

ANNUAL TITLE I MEETING

Each school served under this part shall convene an annual meeting, at a convenient time, to which all parents of participating children shall be invited and encouraged to attend, to inform parents of their school's participation under this part and to explain the requirements of this part, and the right of the parents to be involved. *The purpose of the annual Title I meeting is to disseminate information only, and it must be a stand-alone meeting.* Section 1116(c)(1)

Describe how the school will conduct an annual meeting (before November 1) to inform parents of the requirements of Title I and the school's participation and the parents' rights under Title I.
--

McIntosh Area School will schedule a Title 1 Informational Meeting for families at the school prior to November 1 st . At this meeting, parents will be provided with information about the Title 1 program and the services provided to our students and families. In addition, the administration and the faculty will be available to discuss their programs and answer questions.
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COMMUNICATIONS

Parents shall be notified of the policy in an understandable and uniform format and, to the extent practicable, provided in a language the parents can understand. Section 1116(b)(1), Section 1116(f), and Section 1112(e)(4) Each school served under this part shall offer a flexible number of meetings, such as meetings in the morning or evening, and may provide, with funds provided under this part, transportation, child care, or home visits, as such services relate to parent and family engagement. Section 1116(c)(2) Each school served under this part shall provide parents of participating children timely information about programs under this part. Section 1116(c)(4)(A) Each school served under this part shall ensure regular two-way, meaningful communication between family members and school staff, and, to the extent practicable, in a language that family members can understand. Section 1116(d)(2)(D)

How will the school ensure that the plan is written in an understandable and uniform format, to the extent practicable, provided in a language the parents can understand?

Prepared messages related to progress reports and upcoming school-family events will be created using clear, easy-to-understand language (removing academic or industry terms/acronyms whenever possible) and sent via Remind to registered phone numbers and email addresses of families. Additional communications will be relayed through media such as fliers, Parent-School Compacts, USPS mailings, phone calls, and emails.
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For those students whose home language is not English, documents will be translated through the use of a free online translation service to the home language of the family.
--

How will the school offer meetings at various times (such as in the morning and evening)?
--

MAS will offer meetings to our families based upon responses to ongoing family surveys that have been sent home.
--

How will the school offer meetings in different formats (such as offered online and in-person group meetings and home visits or other types of individual meetings)?

Parent meetings will be offered in a flexible format and may be offered at different times/days, allowing for maximum family and community participation. Family meeting information will also be available (upon request) to those families unable to participate during face-to-face meetings as well as supplemental phone and email follow-up. Additional strategies, such as virtual meetings will be utilized as the need arises. Spanish translators will be available for Spanish-speaking parents upon formal request or informally through our bi-lingual staff members.
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McIntosh Area School is ADA accessible. If further support is needed to accommodate a disability, appropriate arrangements will be made by the school.
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How will the school ensure ongoing two-way, meaningful communication between family members and school staff and, to the extent practicable, in a language that family members can understand?

The school uses the mobile app, REMIND, to communicate with each family through cell phone and text. Class Dojo and Zoom virtual meetings are other options for our parents to communicate with their child's teachers. In addition, parents will have direct access to the school staff through phone, email, and in-person meetings.
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- (1) Will the school offer transportation as such services relate to preventing parent and family engagement barriers? *If yes, please describe.*
- (2) Will the school offer childcare as such services relate to preventing parent and family engagement barriers? *If yes, please describe.*

- Transportation – N/A.
- Childcare – N/A.

SCHOOL-PARENT COMPACT

As a component of the school-level parent and family engagement developed under subsection (b), each school served under this part shall jointly develop with parents for all children served under this part a school-parent compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement and the means by which the school and parents will build and develop a partnership to help children achieve the State's high standards. Section 1116(d)

Describe how the school will jointly develop a School-Parent Compact.

At the beginning of the school year and during the Annual Title 1 meeting, teachers will review the contents and purpose of the School-Parent Compact with their parents prior to having the compacts signed by both parties.

Describe how the school will outline in the School-Parent Compact how parents, the entire school staff, and students will share the responsibility for improved student academic achievement.

MAS will share the learning goals for the 22-23 school year with our parents and identify the strategies and methods that will be used to accomplish them from the school and home environment.

Describe how the school will build and develop a partnership to help children achieve the challenging State academic standards.

As part of our ongoing effort and commitment to promoting our partnership with our families, our teachers will communicate with their parents on a daily basis through individual communication folders, the REMIND mobile app and email.

COORDINATION OF FUNDS

To the extent feasible and appropriate, coordinate and integrate parent and family engagement programs and activities with other Federal, State, and local programs, including public preschool programs, and conduct other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children. Section 1116(e)(4)

Describe how the school will coordinate and integrate parent and family engagement programs, activities, and strategies with early childhood programs (applicable to elementary schools), college and career-ready resources or organizations (applicable to middle and high schools), parent resource centers, or other programs.

MAS has established collaborative relationships with the Town of McIntosh as well as area churches, civic organizations, and community groups that will develop supplemental enrichment opportunities and experiences for our students and families. Some of the activities that are promoted are gardening, reading, and cultural awareness programs, with many of our volunteers coming from the community.

BUILDING CAPACITY OF PARENTS

A description and explanation of the curriculum in use at the school, the forms of academic assessments used to measure student progress, and the achievement levels of the challenging State academic standards students are expected to meet. Section 1116(c)(4)(B) The school will provide assistance to parents of children served by the school, as appropriate, in understanding topics such as the following:

- ✓ The challenging State's academic standards.
- ✓ The State and local academic assessments, including alternate assessments.
- ✓ The requirements of Title I, Part A.
- ✓ How to monitor their child's progress.
- ✓ How to work with educators to improve the achievement of their child. Section 1116(e)(1)

Describe how the school will provide parents with a description and explanation of the curriculum in use at the school.

Parents will be provided with curriculum information at the orientation session scheduled at the beginning of the school year by classroom teachers. Parents who are unable to attend these sessions will be provided with this information either electronically or through hard copies sent home. The curriculum will also be explained during the Annual Title 1 meeting scheduled at the beginning of the school year.

Describe how the school will provide parents with individual student academic assessment results and interpretation of those results.

Teachers will schedule face-to-face meetings with parents to share the progress of their students. For any parent who is unable to participate in parent-teacher conferences, teachers will communicate with parents using phone and virtual communication methods.

Describe how the school will provide parents with a description and explanation of the assessments used to measure student progress and achievement levels of the challenging State academic standards.

The school will describe and explain the curriculum, forms of assessments, and achievement levels through our Annual Title I meeting, school-based website, and newsletters.

Describe how the school will provide assistance to parents of children served by the school in understanding topics such as:

- ✓ Title I, Part A requirements.
- ✓ Strategies parents can use to support their child's academic progress.
- ✓ Partnering with teachers to support their child's academic achievements.

Parents will be provided information on our school's goals for the year, and the resources provided by Title I, the Parents' Right to Know, will be provided/reviewed. Also, ideas and information will be shared about how parents can get involved and work collaboratively with the faculty, staff, admin, and students to work towards achieving the goals that have been established. Information on upcoming events will also be provided through the monthly calendar of events sent home.

We will provide an opportunity for parents to participate in curricular-based activities to help foster student learning at home. Parents will be encouraged to come on campus to volunteer, read with and/or have lunch with their children. Additionally, parents will have access to resources on campus that will support at-home learning, such as supplies, technology, resource books, etc.

Describe how the school will provide activities, materials, and training to help parents work with their children to improve their children's achievement, such as literacy training and using technology, as appropriate, to foster parent and family engagement. Section 1116(e)(2)

What?	Why?	When?
Meet & Greet	Parents and students are invited to participate in an informal orientation prior to the beginning of school. This is an opportunity to meet the teacher and support staff, visit their classrooms, and bring in school supplies.	August 8, 2022
Annual Title 1 meeting	We invite you to an evening of learning and sharing about our Title I program, including our parent and family engagement policy, the schoolwide improvement plan, the school-parent compacts, and parents' requirements. Invitations will be emailed and posted in the school newsletter, social media, and local media.	October 2022
Open House	Meet your child's teacher and our friendly and helpful school staff for the year.	October 2022
Book Character Day	Students will dress up in costume as their favorite Literary book character	October 2022
Parent-Teacher Conferences	Scheduled updates on each child's progress.	November 2022 January 2023 March 2023

1890's Festival	Parents and MAS staff are invited to participate in this community-sponsored event/ school fundraising activity and support their school.	November 5, 2022
Parent Math Night	Learn how to make math fun at home	November 2022
Family Engagement Night	Presentation on a topic related to student achievement	March 2023

The activities listed may be updated after publishing.

BUILDING CAPACITY OF SCHOOL STAFF

Each school and local educational agency assisted under this part will educate teachers, pupil services personnel, principals, and other staff (with the assistance of parents) in the value and utility of contributions of parents and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between home and school. Section 1116(e)(3) Ensure that information related to school and parent programs, meetings, and other activities is sent to the parents of students in Title I programs in a format and, to the extent practicable, in a language the parents can understand. Section 1116(e)(5) Provide other reasonable support for parent and family engagement activities under Section 1116 as parents may request. Section 1116(e)(14)

Describes how the school will train teachers, specialized instructional support personnel, principals, other school leaders, and other staff, with the assistance of parents in the value and utility of contributions of parents.

Professional Development will be provided at Monthly faculty meetings and teacher workdays to identify best practices and strategies to address this topic. Training materials and staff sign-in documentation will be provided.

Describes how the school will train teachers, specialized instructional support personnel, principals, other school leaders, and other staff, with the assistance of parents in how to reach out to, communicate with, and work with parents as equal partners.

Professional Development will be provided at Monthly faculty meetings and teacher workdays to identify best practices and strategies to address this topic. Training materials and staff sign-in documentation will be provided.

Describes how the school will train teachers, specialized instructional support personnel, principals, other school leaders, and other staff, with the assistance of parents to implement and coordinate parent programs and build ties between home and school.

Professional Development will be provided at Monthly faculty meetings and teacher workdays to identify best practices and strategies to address this topic. Training materials and staff sign-in documentation will be provided.

Describes how the school will train teachers, specialized instructional support personnel, principals, other school leaders, and other staff, with the assistance of parents to provide information in a format, to the extent practicable, in a language the parents can understand.

Professional Development will be provided at Monthly faculty meetings and teacher work days to identify best practices and strategies to address this topic.

Describes how the school will train teachers, specialized instructional support personnel, principals, other school leaders, and other staff, with the assistance of parents to respond to parent requests for parent and family engagement activities.

Professional Development will be provided at Monthly faculty meetings and teacher work days to identify best practices and strategies to address this topic.

This plan aligns with Goals 2.B, 5.A, and 5.B of [Achieve 2026 - Strategic Plan](#).

Enter the date (month/day/year) this plan was finalized:	7/28/22
Enter the date (month/day/year) this plan was revised:	

Share Your Thoughts

We want to hear from you. If you have any suggestions or if there is any part of this policy that you feel is not satisfactory with the students' and the school's goals for academic achievement, please provide us with your comments in the space provided and leave this form in the Main Office:

Name: (optional) _____

Phone Number or Email address: (optional) _____

CALL TO ORDER

Jonathan Ward called the meeting to order at 5 PM

Roll Call was completed – quorum met

Present:

Deb MacKay, President;

Ralph Smith, Vice President

Secretary Jonathan Ward

Treasurer Patty Dodd;

Members at Large: Don Medeiros, Melinda Downing, Alison Soracchi;

School Principal: David Friedlander

School Parent Liaison: Candace Stephens

Public: Bev Dodder, Dennis Devore, Mary Ann Kelly, Colleen Beals, Alexis Beals

Apologies: Shannon Bowers

REVIEW OF PUBLIC NOTICES

The meeting notice was posted on School Website and sent via Remind.

PUBLIC COMMENTS

Public comments

Bev asked about the arrangements for the 1890's festival. The school will not have enough volunteers to manage a booth at the festival but we will be parking and selling snacks etc.

David is to provide an article for the Gazette.

Thanksgiving prep: The Friends of McIntosh will provide food for two families by Nov 14th.

Minutes Approval

August 23rd. Patty made a motion to approve the draft minutes, seconded by Ralph and passed unanimously.

Principal's Report (20 min)

- Enrollment, Staffing, Curriculum, Events (1st Responder Day and 1890s).
- First responder day (Oct 27th) will include a helicopter and other emergency services. Points of contact for this event will be David and Alison. David is to invite Steven Ayres and Sarah James (the new school board member).
- Title I Program was reviewed. Parent compact and notices reviewed and accepted by the board.

Board Discussion / New actions (~ 1hr)

- Eagles Email Accounts. David is to resend the password for setup for Ralph and Jonathan
- Treasurer Role Discussion. Patty Made a motion for Melinda to be treasurer due to her great experience. Seconded by Ralph and passed unanimously.
- Building Hope (BH) Update. BH take over of our books and payroll is progressing to plan.
- Updated Budget Review from BHope & Way ahead. Deferred, Deb will send an email.
- Update on MCPS allowance of Title I and ESSR II payments. MCPS Allowances are in work. The ESSR III grant has been approved.
- Grant update (ESSR III, UNACIG, and 4 new ones). Four new grants are available and David is to provide a one page update on grants, payments etc.
- Audit/CPA Update. There is a \$6K cost over run for the CPA to resolve issues created by previous bookkeeper. The Auditor is waiting for CPA final information to finish the audit.
- Bookkeeper Update – Multiple issues have come to light which will be reviewed by Principal and Treasurer. They will come with options to respond to these issues at the next meeting.
- Attorney Update. We have an attorney fully engaged to address the outstanding lawsuit which they believe to be frivolous. They have agreed to be our attorney going forward and this will be discussed/agreed at our next meeting.
- Committee Updates
 - Pre-K – Not progressed since our last meeting. Waiting on information from Steven Ayres
 - Fundraising – Alison to send letters to the parents seeking volunteers at a meeting at the end of October.
 - Transportation – no further progress made due to the removal of our capital outlay funds.

BOARD FINAL COMMENTS

Jonathan – A perimeter nature trail has been cleared that starts at the corner of the school's land and forms a square trail. Jonathan would like feedback from the staff as to what they would like from it. The gardening club have agreed to fund signs etc. and Mary Anne Kelly has kindly offered to help with keeping the trail clear.

Meeting was adjourned at 07:25 pm

Minutes Approved