



20400 10th Street. McIntosh, FL • 352-591-9797

## Special School Board Meeting Agenda

Jan 23rd, 2023 5:30pm,

Cafeteria

### **Call to Order (2 min)**

Roll Call of Board Members

Pledge of Allegiance

Sign in Sheet (Board and Public)

### **Review of Public Notices (1 min)**

### **Board Discussion / New actions (~ 1hr)**

- Bookkeeping issues and attorney recommendations.

### **Board Final comments (~ 5 min)**

**Adjournment** *(By rule adopted 12/3/2019, meetings adjourn w/n 2 hours of Call to Order)*

*\* In compliance Sect 286.0114 FS all meetings are posted and open to the public. We have adopted uniform procedures for public speakers wanting to address matters on the agenda or a matter relating to the operation of the school. This is to ensure the public has a reasonable opportunity to be heard on school board and school matters. Presentations are limited to five minutes for each person/topic and documented in the minutes. Speakers and meeting attendees are expected to be respectful and orderly. It is unlawful to knowingly disrupt or interfere with a School Board meeting. This proscription includes individuals who advise, counsel, or instruct students, parents or MAS employees on methods for disrupting a School Board meeting. Agenda items may be requested by contacting the Board Secretary one (1) week prior to the meeting.*



## January Principals Report

**Fundraising/Marketing/Recruitment update:** Our Holiday concert and family dinner held in December was very successful and well attended. Based on that successful event, future ones are being planned. Alison Soracchi, Mrs. Beals, Tiffany, and I met to discuss future fundraising and family oriented ideas. Another meeting is scheduled to be held on January 24<sup>th</sup> hosted by Alison for parents to assist and participate in the school's fundraising and recruitment efforts. We met with our Enrollment marketing team to discuss strategies to redesign our marketing efforts and direction based on apparent changes in area demographics.

**Academic Update :** On the teacher workday, a Curriculum Associates representative conducted professional development on analyzing I-ready data with our staff. Teachers were also shown how to incorporate the I-ready toolkit and to implement the instructional strategies that are also provided. We are currently administering the FAST and STAR assessments for k-5 and will be administering I-ready PM2 assessments this week. After testing is completed, we will review all the data as a team and make any necessary adjustments to our instructional implementation. As a result of our meeting with the MCPS team, we have adjusted our instructional schedule to focus on areas of weakness. Prior to the holiday vacation, our 2<sup>nd</sup> grade teacher abruptly resigned. As a result, we consolidated our 2<sup>nd</sup> and 3<sup>rd</sup> grade classes with our third-grade teacher and assigned a paraprofessional to provide additional support. We are attempting to hire for a long term substitute for the remainder of the school year.

**Budget/bookkeeping:** Our audit has been completed. Building Hope has been managing our billing and submitting our financial reports to the county. Paylocity has taken over the payroll process on January 1<sup>st</sup>. We have been notified that Community State Bank is closing its Micanopy branch effective March 31<sup>st</sup>. That branch was the closest to MAS for onsite banking and a discussion should be held as to whether a new bank should be used.

**Facilities Update:** Servpro installed the new flooring in the administration building over the Christmas break. The Town of McIntosh manager stopped by to inspect the work as well as inspect the portion of the building that is now vacated due to the Occupational Therapy business closing their offices. We have identified our library where we could establish a VPK program and are moving forward with having this space approved by DCF.

**MCPS visit:** MCPS conducted their site visit on January 9<sup>th</sup>. The team consisted of several administrative staff as well as Stephen Ayers and Dr. Gullett, the District Superintendent. During this visit, they observed classroom instruction, reviewed

assessment data, and concluded their visit with a debriefing session where we discussed expectations and goals as well as district resources that can be provided to support MAS.

**Title 1 Program:** A kindergarten information meeting was held on Thursday January 19<sup>th</sup>. Future Title 1 family engagement events are being planned according to our PFEP.

**Afterschool activities:** The Art club resumes January 23<sup>rd</sup> and afterschool tutoring resumes January 25<sup>th</sup>.

## **CALL TO ORDER**

Jonathan Ward called the meeting to order at 5:30 PM

Roll Call was completed – quorum met

Present:

Deb MacKay, President;

Ralph Smith, Vice President

Secretary Jonathan

Treasurer: Melinda Downing

Members at Large: Patty Dodd, Don Medeiros, Shannon Boyer, Alison Soracchi

School Principal: David Friedlander

Public: Holger Giese, Mark Narowensky, Bev Dodders, Scott Mullikin, Dennis Devore, Marshall Roddy, Tiffany, Ashley Eisenaugh, Liana Crisuen, Brittany Harrison, JR Long, Tommy Turner, Colleen Beals and Alexis Beals

Apologies: None

## **REVIEW OF PUBLIC NOTICES**

The meeting notice was posted on School Website and sent via Remind.

## **PUBLIC COMMENTS**

### **Public comments**

Bev Dodders suggested that the remodeled playground be dedicated to Shirley Lane the first school's principal.

### **Minutes Approval**

None

## **Board Discussion re Bookkeeping Issues.**

There has been no final recommendation from the lawyer. After a detailed discussion the board decided that they had a fiduciary responsibility to investigate if any further action is needed. Therefore, a motion was made by Patty Dodd and seconded by Melinda Downing to send all correspondence, contracts, and emails to the school lawyer for their recommendation if any further action is required. The motion was passed unanimously.

Other items:

- VPK: plan is progressing.
- Fundraising: Alison is planning a parent fundraising meeting Jan 24th.
- A parent was concerned about 2nd and 3rd grades being combined and David set up a parent's meeting with the teacher as a follow up to the letter that already went home to parents.



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Special School Board Meeting Minutes  
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**- ACTION ITEMS**

- Prepare for MCPS Annual Charter Report – expected in March 2023

**BOARD FINAL COMMENTS**

Shannon: Gave a ‘shout out’ to Mr Taft and all the great work he is doing. Also to thank all the parents for attending the board meeting.

**Meeting was adjourned at 07:06 pm**

**Minutes Approved**