



20400 10th Street, McIntosh, FL • 352-591-9797

## Regular School Board Meeting

Dec 29, 2020

Virtual, 1pm

Google Meet <https://meet.google.com/usq-qxwu-enb>

### Call to Order (5 min)

Roll Call of Board Members

Pledge of Allegiance

Sign in Sheet for those attending from the public

### Review of Public Notices

### Public Comments (10 min)

*\*Up to 10 minutes is provided for individuals to address the school board on matters concerning the operation of the McIntosh Area School or to address the school board of matters on this agenda*

### Reports

- **Principal's Report** (~25 min)
  - Enrollment and Marketing Mailer
  - Florida DOE school reopening plan/overview of Florida DOE plan
  - Parent engagement surveys
  - MAS afterschool clubs/ activities
  - Afterschool tutoring program
  - Annual Charter School Presentation to MCPS
- **Financial Report** (~15 min)
  - Budget Update / Financial Statement
  - Reimbursements (Title 1, Safe School, others?)
  - PPP loan forgiveness status
  - SBA EIDL Application status
  - Upcoming income/expenditures (next quarter)

### Board Discussion / Action Items (~ 30 hr min)

- Charter Renewal Process

### Board Final comments (~ 5 min)

**Adjournment** *(By rule adopted 12/3/2019, meetings adjourn w/n 2 hours of Call to Order)*

*\* In compliance Sect 286.0114 FS all meetings are posted and open to the public. We have adopted uniform procedures for public speakers wanting to address matters on the agenda or a matter relating to the operation of the school. This is to ensure the public has a reasonable opportunity to be heard on school board and school matters. Presentations are limited to five minutes for each person/topic and documented in the minutes. Speakers and meeting attendees are expected to be respectful and orderly. It is unlawful to knowingly disrupt or interfere with a School Board meeting. This proscription includes individuals who advise, counsel, or instruct students, parents or MAS employees on methods for disrupting a School Board meeting. Agenda items may be requested by contacting the Board Secretary one (1) week prior to the meeting.*

# MCINTOSH AREA SCHOOL

## BOARD OF DIRECTORS MEETING SIGN-IN

IN COMPLIANCE WITH THE FLORIDA SUNSHINE LAW - ALL MEETINGS ARE OPEN TO THE PUBLIC.  
ATTENDEES ARE NOTED AND KEPT WITH THE AGENDA AND MINUTES FROM EACH MEETING

DATE OF MEETING: 12-29-2020 1PM

DIRECTORS / SCHOOL REPS	INITIAL	CONTACT INFO
President, Tommy Turner	TT	marionfence@yahoo.com
Vice President, Jonathan Ward	JW	jonward999@gmail.com
Treasurer, Melinda Downing	MD	melindasuedowning@gmail.com
Secretary, Deb MacKay	DSM	ryt2deb@hotmail.com
Director, Ralph Smith	RS	rls1452@yahoo.com
School Principal, David Friedlander	DF	David.friedlander@marion.k12.fl.us
Designated Parent Liaison, Candace Stephens	—	Candace.Stephens@marion.k12.fl.us
Public Attendees		
Name		Name
Anna Smith		
Jessica Stolt		
Tiffany Hawkins		



## CALL TO ORDER

Thomas Turner called the meeting to order at 1:10 PM  
Roll Call & Pledge of Allegiance were completed – quorum met  
Present: Thomas Turner, President; Vice Chair: Jonathan Ward; Secretary Deb MacKay;  
Treasurer Melinda Downing; Members at Large: Ralph Smith  
School Principal: David Friedlander  
School Parent Liaison: not present

Public: Jessica Stout, Tiffany Hawkins, Anna Smith

## REVIEW OF PUBLIC NOTICES

The meeting notice was posted on School Website and sent via Remind  
Virtual link provided: To join on Google Meet, <https://meet.google.com/usq-qxwu-enb>

## PUBLIC COMMENTS

New policy for governing meetings and public comments was briefed and annotated on the agenda. Floor was opened for public comments. No public comments were offered.

## REPORTS

### Principal's Report

- Enrollment is 53, up 12 students for the year. 5/53 are virtual
- Truancy/absentee rate is skyrocketing across the State; we maintain close contact via Remind, letters home, email and calls to our families – virtual and oncampus students- to ensure the kids are here/ready/actively involved in their education. Teachers/David contact families if students are absent for several days or the online students cameras are off or kids not interacting during class (via online). This one factor drives educational outcomes and assessment.
- Our Title 1 specialist is Ms. Kalli Wardrop. Our staff IT lead is Ms. Jessica Stout.
- Survey prepped to go to families for tutoring, clubs, afterschool activities and volunteer in classroom or on campus/events. Will brief the board those results.
- Reviewed the Draft of the Charter School Board Annual Report with the Board and the Jan 7, 2021 presentation to the MCPS Board with the other charter schools. Board members Ralph and Tommy plan on attending. Written template report has been submitted to Mr. Ayers. David will only provide a few opening remarks and then respond to questions. He is focusing on budget and a 5yr academic outlook (with the increased enrollment, SBA loan (100K) and promissory note (\$50K)).
- MCPS Parent Feedback Survey was posted, due by 18 Jan 2021. Remind notes and webpage have it posted/pushed to parents as well as a MAS letter home.
- Annual Title 1 Parent Engagement Survey results were also reviewed with the Board that was done in Oct/Nov.
- Spring 2021 Education Plan and Assurances required by the State of Florida was worked collaboratively with David, Staff and board members. Plan submitted to MCPS/DoE.



- Marketing Mailer approved last meeting was professional done and mailed. Will be arriving over the holiday break to nearly 3K homes with elementary school aged children in the surrounding communities. We have additional cards for use at the local churches and engagements with businesses and community leaders.
- David also reviewed the Charter Renewal Process with the Board – timeliness and document requirements. Feb Workshop with MCPS to address our vision, MCPS staff visit and then their decision to grant new charter, receive/review/edit draft Charter in April/May, final Charter due to State by the end of June.

### **Financial Report**

- Funding for FTE has increased to 60 due to FL Governor Executive Order to fund at last years level for all schools and MCPS decision to “hold harmless/assume risk”
- Projection of 60 FTE/enrolled is the bare minimum for us to break even income/costs. 70 students will allow current staffing, costs and add modestly to our reserve. We need to continue to push for investment and enrollment.
- SBA loan for 100K was approved. 30yr, fixed, delayed payments for 1 year, first payment due Dec 2021 (approx. \$600/month). This capital, the promissory note and increased FTE funding and grants have stabilized our income and reserve. We need to continue to seek efficiencies, reduce costs (in usage but also in our processes with better time management for School Administration) and continue our push for enrollment, parent engagement to retain our families, and aggressively seek more capital investments in grants/donors. No major expenditures expected or programmed for the next quarter.
- Capital Outlay budget is being executed as programmed.
- PPP update. Awaiting approval from Bank, forgiveness application has been submitted.

### **ACTION ITEMS**

- Charter Review – we will know after the MCPS workshop and MCPS staff visit (Feb) if our sponsor will offer us a new contract. If so, we will get the new document for consideration. Board agreed to hire Ms. Schoenberg to be our attorney for the review. Deb will coordinate.
- Bus/Transportation for the school.  
David has asked the Board to research the feasibility of MAS having transportation in the next year or so. Transportation would be costly but will also be a large draw/incentive for our families. Ralph agreed to be the lead for the fact finding: vehicle capacity, zipcode locations for pickup/drop off, timing of routes and the associated costs for hiring a certified/licensed/insured service or owning the vehicles (transportation/driver/maintenance, insurance), etc... Ralph to learn from the other Charters, MCPS and FL Statutes what is required and what options/insights they may have. David will formally survey of our families to assess interest.

### **BOARD FINAL COMMENTS**

Next meeting will be Jan/Feb 2021

**Meeting was adjourned at 2:44pm**



**From:** Friedlander, David - McIntosh Area School <David.Friedlander@marion.k12.fl.us>  
**Sent:** Tuesday, December 1, 2020 4:02 PM  
**To:** Deb M  
**Subject:** Fw: MEDIA RELEASE - Parent Opinions Welcome in School-Based Surveys

Hi Deb, This email should provide clarification or answer questions regarding the parent surveys we were asked to post on our website

Thanks

David P. Friedlander  
Principal  
McIntosh Area School  
20400 10th St.  
McIntosh, FL 32664  
(352) 591-9797 ext.101  
david.friedlander@marion.k12.fl.us

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**From:** Christian, Kevin - Public Relations <Kevin.Christian@marion.k12.fl.us>  
**Sent:** Tuesday, December 1, 2020 3:41 PM  
**Subject:** MEDIA RELEASE - Parent Opinions Welcome in School-Based Surveys



**DECEMBER 1, 2020 - FOR IMMEDIATE RELEASE**  
**Kevin Christian, [APR](#), [CPRC](#), Public Relations Director**  
352.671.7555 ♦ FAX: 352.671.7735 ♦ CELL: 352.840.3265  
Email: [Public.Relations@Marion.k12.fl.us](mailto:Public.Relations@Marion.k12.fl.us)

## PARENT OPINIONS WELCOME IN SCHOOL-BASED SURVEYS

**MARION COUNTY** – Quality feedback helps public schools increase parent engagement to better serve students, parents, and communities.

For parents wanting to take more interest in their children's education, Marion County Public Schools makes its latest Parent Survey available on the district website – [www.marionschools.net](http://www.marionschools.net) --

and on each school's homepage. Parents can complete the 11-question survey on any computer or mobile device with Internet access by scanning the QR code on the district or school homepage.

Parents may also take the survey by signing into Skyward Family Access or visiting [www.marionschools.net](http://www.marionschools.net) and clicking the "2020-2021 Parent Survey" option. Users can then take the entire survey in English or Spanish.

Parent engagement means the participation of parents is on-going, two-way, and provides meaningful consultation involving student academic learning and other school activities.

Parents without computer access may request a paper copy of the survey from their child's school office. All survey responses must be received by January 18, 2021.

For more information, contact the Grants and Federal Programs Office of Marion County Public Schools at 352.671.4171.

# # #

*An Equal Opportunity School District*

[www.marionschools.net](http://www.marionschools.net)

*FortifyFL – Report Suspicious Activity*

Txt-A-Tip Hotline 352.877.2838





# Charter School Annual Update Marion County School Board

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**School Name:** McIntosh Area School  
**Charter:** McIntosh Area School  
**School Year:** 2020-2021  
**Grades Served:** K-5  
**School Address:** 20400 10th Street  
 McIntosh, FL 32664

**Administrator/Principal Name:** David P. Friedlander  
**Charter School Board Chair:** Tommy Turner

## 1. School Mission Statement:

McIntosh Area School is committed to providing a challenging, high quality, first class education in a tailored, respectful and attentive atmosphere. We strive to fulfill the needs of the whole child by delivering creative lessons designed to inspire dreamers and doers. We ensure all students put their knowledge into practice while inspiring them to have a thirst for knowledge.

## 2. Student Data:

**Total Enrollment:** 53

Grade Level	Total Number of Students
K	8
1	15
2	8
3	8
4	8
5	6

Number of Students on Free/Reduced Lunch	53
Does your school receive Title 1 Money?	yes

# Charter School Annual Update Marion County School Board

## 3. Personnel Data:

**Total Personnel:** 9

Category/Question	Total Number/Response
Administrative Units	1
Instructional Units	5
Non-Instructional Units	3
Teachers with Professional Certification	3
Teachers with Temporary Certification	1
Classes with Teachers Teaching In-Field	3
Classes with Teachers Teaching Out-of-Field	1
Salary Range	15,000-62,000
List Benefits (i.e. Health Insurance or Retirement)	Health Insurance, 401K w/4% matching
Part of Florida Retirement System	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>

## 4. Facilities:

Total Permanent Buildings	1(rent)
Total Number of Campuses	1
Total Portable Buildings	4(own)
Total Number of Classrooms	6
Total Number of Offices	3 (principal,clinic,admin office)

Does the school use any district owned buildings?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
If school does not use district facility, indicate whether you own or rent the facility?	Own <input checked="" type="checkbox"/> Rent <input type="checkbox"/>
Owner name	McIntosh Area School(Admin Bldg leased)
Yearly mortgage/lease amount \$	\$10/yr lease from Town of McIntosh(Admin bldg)
Do you have any plans to build any additional facilities or change locations? If yes, explain. We own 10 acres and have prior engineering designs available to us - but we have that on hold to focus on current growth and ensure a stable student throughput for the community. The new facility would have a multi-function space to support Emergency Management FEMA needs in the north end of the county.	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>



# Charter School Annual Update Marion County School Board

## 5. Financial Information:

Describe the current financial status of the school: include current fund balance, assets (if applicable), fundraisers or grants. In addition, explain any financial hardships the school has experienced, (i.e. loss of FTE Money due to drop in enrollment):

\*Attach recent audit – contact Alice Posada in finance

As with many schools throughout the state and country, due to the Covid pandemic, we experienced a decline in student enrollment during the latter part of the 2019-20 school year which also carried over into the 2020-2021 school year. This impacted the school's financial condition at the start of the 2020-21 school year. The Current Fund Balance of McIntosh Area School is \$43,000. Our Net Capital Assets are \$368,000. Our Recent Audit denotes no deficiencies, material weakness, areas of noncompliance nor recommendations for improvement. We exceeded milestones of the previous Financial CAP with a net increase in fund balance by \$87,000 and boosted enrollment from 58 to 74 in the 2019-2020 school year (see Aug 2020 Audit). We are awaiting Title 1 (\$29,329) and School Hardening Fund (\$6K) reimbursements.

We received 2 technology grants to increase the rigor of our academics, reinforce standards of learning, and increase the access of our students to digital learning tools. The grants are also to enable virtual instruction and provide McIntosh access to internet/computers to support the demographics of our student base.

McIntosh received a CARES Act PPP loan in May 2020 (\$64,108). We have met all requirements and invited to apply for loan forgiveness. We have done so and are awaiting final disposition.

We have applied for the SBA EIDL Loan offered to non-profits due to loss of revenue due to COVID. We expect a decision in January 2021 (30-yr, 2.75% with 1st year deferred, no prepay penalty).

COVID concerns in the community have been significant dropping projected enrollment from 68 to 41. However, we have raised enrollment to 53 and continue active marketing and personal engagement to encourage parents to enroll either in person or virtual with the neighborhood school they know and trust. This enrollment will help recover our early FTE losses. We began a 4% Reserve effort in early 2020 and remain committed to raise those funds, the SBA EIDL will also be used to support the Reserve. Finally, with the new principal on board, there is a strong collaboration with the MAS board to develop financially sound strategies that will assist McIntosh Area School to becoming financially stable and independent in the years ahead.

## 6. 2020 -2021 Instructional Delivery Method:

Describe the current instructional delivery method of the school. How has the school provided support during online learning and how is the school addressing gaps in learning due to COVID-19 issues

Since MAS officially reopened in August 2020, 85% of our students have been attending class in person while there are presently 15% who are attending class virtually. Those students who are attending virtually are provided with the links using Google Meets to connect with their classes and participate in the daily lesson with their teachers.

All students, including those who are participating virtually, have access to I-Ready assignments and assessments along with their hard cover text books as a resource. Our teachers and principal also are accessible to each of the parents through phone or email to respond to any questions or concerns regarding their child might have while learning at home. It should also be noted that MAS faculty and staff have taken all necessary steps to ensure that Covid precautions are consistently implemented and strictly adhered to for the protection of all our students and adults who are physically present on site.



# Charter School Annual Update Marion County School Board

## 7. Student Achievement Data:

**Provide academic data for the 5 most recent years:**

	2019-2020	2018-2019	2017-2018	2016-2017	2015-2016
School Grade	NA due to Covid	C	C	A	B

	Reading % Satisfactory or Higher	Math % Satisfactory or Higher	Writing % Satisfactory or Higher	Science % Satisfactory or Higher	Reading Gains for Low 25%	Math Gains for Low 25%
2019-2020	NA due to Covid	NA due to Covid	NA due to Covid	NA due to Covid	NA- Covid	NA due to Covid
2018-2019	43%	41%	27%	31%	NA	NA
2017-2018	35%	35%	29%	64%	NA	NA
2016-2017	62%	59%	41%	75%	NA	NA
2015-2016	59%	58%	64%	54%	NA	NA

**Additional Comments or Observations about Student Achievement Data. Make sure to address issues or concerns related to COVID-19:**

Due to the Covid pandemic, schools throughout the state, including MAS, were forced to close in March 2020; therefore annual state testing could not be completed and there was no updated student achievement data for the 19-20 school year.

However, prior to MAS closing, a strong program to discern Student Readiness was implemented in Jan 2020 with each student being individually assessed for reading, math & science. The entire schools master schedule was adjusted to focus on the core subjects with students attending instruction by a dedicated teacher in the level they needed (on grade, above grade or remedial). The schedule was streamlined to remove areas where time had been lost (transitioning between buildings, recess, lunch) and allowed for cross-level learning with core subjects being standardized across campus. More time was then available for focused instruction tailored to a group or individual learners on specific areas as noted from the assessment and new I-Ready tools being brought back into the school.

COVID limitations this year has hindered guest lectures, hands on applications from experts from off campus and has limited our traditional partners in reading and math assistance as well as some of our enrichments (financial management, gardening science and conservation, fitness running club, and stronger parent engagement in classrooms).



**Charter School  
Annual Update  
Marion County School Board**

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**8. Goals for the 2020-2021 School Year:**

**Based on the information above, list 2-3 goals you have for this year and the steps you are taking to achieve these goals. Be sure to address any achievement gaps related to COVID-19:**

1. McIntosh Area School(MAS) will create and implement an aggressive marketing plan to recruit and enroll new students in face to face classroom instruction throughout the 20-21 school year. This plan will focus on the MAS board and staff establishing strong collaborative relationships with existing families, area businesses and civic organizations, the McIntosh Town Council, and the Marion County Public School District. As part of this plan, we intend to utilize professional development and student resources available through the MCPS to improve academic rigor within the classrooms and incorporate technology resources and strategies to support student learning both in the classrooms and at home.

2. MAS will also provide students who will be learning virtually at home due to the Covid pandemic with the comparable resources to study and learn as their in school counterparts. We will access federal and state grants to provide technological opportunities to those students learning virtually; including providing Chromebooks/tablets or laptops to students and teachers. Teachers will incorporate I-Ready and Google Meets within their classrooms so the students learning virtually will have the same opportunity to attend school while at home and to participate in the daily instruction along with their classmates.

3. MAS will create an afterschool tutoring program for students in grades K-5 that provides supplemental academic intervention and support to students who are presently struggling in class and/or who have demonstrated below grade level achievement on I-Ready assessments. This tutoring program will be staffed by MAS teachers in our concerted effort to address any achievement gaps.

Charter School  
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**9. Progress towards the 2020-2021 Goals:**

Since coming onboard November 2, 2020, the new principal has met with each staff individually and as a group regularly to establish collaborative relationships and to identify the main academic goals and priorities of this school year given the current safety procedures, social distancing, face coverings, and proper sanitary protocols that must also be practiced within the school environment.

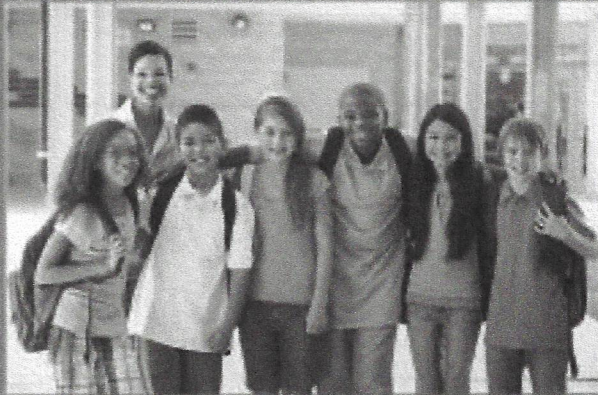
Along with Title I's Family Engagement component, MAS has strengthened communication between its' families using a variety of strategies such as, class newsletters, MAS webpage, the "Remind" app, direct phone contact, email, and Google Meets. In our effort towards increasing student enrollment and establishing financial stability, we have also sent out surveys to our parents to solicit their input on establishing various afterschool programs in addition to our existing aftercare program that broadens their child's overall academic and cultural experience beyond the academic school day. Parents were also surveyed regarding the availability of technology and internet resources within their home. In addition, beginning after the holiday break, we will be implementing an afterschool tutoring program for students who require additional academic intervention and support. This tutoring program will be staffed by MAS teachers who will be volunteering their time.

As part of our Marketing and Recruitment goal, we have created an informational flyer to promote various programs and services offered to children and families who attend MAS that will be mailed to prospective students and their families. In addition to enrolling new students in our effort to strengthen our financial situation, the MAS Principal has been working very closely with the MAS Board to develop additional fiscally prudent strategies in our ongoing effort to promote long term financial stability. This strategy also includes actively reaching out to members of the McIntosh community for their support. As a result of these strategies, MAS has enrolled 3 new students and has applied for a low interest federal small business loan. Finally, due to our recent outreach efforts within the McIntosh community, MAS has recently received an anonymous personal loan of \$50,000 that does not reflect on the November's financial statement. This loan is interest free with flexible repayment terms.





FLORIDA DEPARTMENT OF  
**EDUCATION**  
fldoe.org



# **Spring 2021 Education Plan and Assurances McIntosh Area School**

*Due: December 15, 2020*



### Purpose

The purpose of this document is to guide charter schools and charter school networks to plan for the continued implementation of the 2020-21 District Reopening Plan through an updated Spring 2021 Education Plan and to capture an updated agreement of assurances. The flexibility provided for in DOE Order No. 2020-EO-07 is necessary to respond to and mitigate the impact of the emergency and to promote the health, safety and welfare of persons connected with Florida's educational system. Overall, this document focuses on accomplishing the following four goals:

1. Building on the successful reopening of all public schools to in-person instruction;
2. Promoting parental choice while ensuring that every student is making adequate academic progress;
3. Providing financial continuity to enable each school district to maintain the full panoply of services for the benefit of Florida students and families, including students from vulnerable populations such as low-income families, migrant families, the homeless, English Language Learners (ELLs), students in foster care and students with disabilities; and
4. Empowering every district and charter school to maintain high-quality school choices for Florida students and families with a focus on eliminating achievement gaps, which have been exacerbated by the crisis.

### Directions

Charter schools and charter school networks shall complete this form and submit it to their school district sponsor no later than December 15, 2020. The subject line of the email must include the name of the charter school and Spring 2021 Education Plan and Assurances. The charter school shall complete the plan, agree to all assurances and faithfully implement the plan to receive the statutory flexibilities and financial supports that are offered in DOE Order No. 2020-EO-07. Approval of this plan will be predicated on the ability to deliver the needed resources for intervention programs to address any learning loss or lack of progress for students not on grade level, especially those students who are returning from options other than the traditional brick and mortar setting.

### Charter School Education Plan Assurances

The charter school or charter school network must agree to **ALL** of the assurances by checking the corresponding boxes.

☒ **Assurance 1: All schools will remain open.** *The charter school or charter school network agrees to the conditions set forth in section II.a. of DOE Order No. 2020-EO-07.* The charter school will continue to assure that its brick and mortar school must continue to be open at least five days per week for all students, subject to advice and orders of the Florida Department of Health, local departments of health and subsequent executive orders.

☒ **Assurance 2: Continue the full panoply of services.** *The charter school or charter school network agrees to the conditions set forth in sections II.b. and II.e. of DOE Order No. 2020-EO-07.* The school agrees to continue to provide the full array of services that are required by law so that families who wish to educate their children in a brick and mortar school full time will continue to have the opportunity to



## Spring 2021 Education Plan and Assurances

do so. The school agrees to provide students with Individual Educational Plans (IEPs) the services necessary to ensure that they receive a free and appropriate education. The school agrees to identify students who may have regressed during school closures or during the fall term. The school must ensure that IEP teams are appropriately determining needed services, including compensatory services. If an ELL's reading, writing, listening or speaking skills have regressed during school closures, the school agrees to convene an ELL committee meeting with appropriate staff and parents to determine if additional or supplemental English for Speakers of Other Languages services are needed.

☒ **Assurance 3: Continue progress monitoring and interventions.** *The charter school or charter school network agrees to the conditions set forth in sections II.c. and II.d. of DOE Order No. 2020-EO-07.* The school agrees to continue to provide robust progress monitoring and requisite interventions to all students, with tiered support for students not making adequate progress. Students who are receiving instruction through innovative learning modalities must transition to another learning modality if they fail to make adequate progress. The school agrees to provide monthly progress monitoring reports to parents/guardians for students identified as performing below grade level and/or demonstrating decline on the school's progress monitoring system. The school agrees to provide the department with a detailed report, in a format prescribed by the Florida Department of Education, based on progress monitoring data that delineates the interventions provided to students and the effectiveness of each intervention at the end of the spring semester. The purpose of this report is to identify and differentiate between effective and ineffective intervention strategies provided to students not making adequate progress. The school agrees to continue to provide supplemental services (afterschool, weekend, and summer) for any student who, based upon progress monitoring or other data, has not achieved grade-level mastery or who is not on track to achieve a minimum of one year of academic growth during the 2020-21 school year. The school agrees to identify these students and provide written notice of the need and availability of these services to parents/guardians.

☒ **Assurance 4: Innovative learning modality.** *The charter school or charter school network agrees to the conditions set forth in sections II.g. and II.h. of DOE Order No. 2020-EO-07.* The charter school agrees that if a student receiving instruction through the innovative learning modality is failing to make adequate progress, the parents/guardian must be contacted, and the student must be transitioned to face-to-face instruction. The school agrees that a student who is not making adequate progress will only be allowed to remain in the innovative learning modality if the charter school: 1) provides written notice to the parent or guardian that the child is not making adequate progress and any associated education risks; and 2) obtains written acknowledgement from the parent or guardian verifying the receipt of this information and the intent to remain in the innovative learning modality. The school agrees that students transitioned out of the innovative learning modality must be given additional interventions and supports. Charter schools must not unreasonably restrict the decision of a parent or guardian to alter the learning modality (in-person, innovative, virtual) that best suits their child's needs. Restricting when changes can be made to a certain time of the semester or requiring more than a week's notice prior to changing a student's learning modality are presumptively unreasonable.



## Spring 2021 Education Plan and Assurances

☒ **Assurance 5: Truancy/Attendance of students.** *The charter school or charter school network agrees to the conditions set forth in section II.i. of DOE Order No. 2020-EO-07.* The charter school agrees to continue to provide enhanced outreach to parents/guardians to ensure maximum in-person student enrollment and participation in public schools.

☒ **Assurance 6: Continue professional development.** *The charter school or charter school network agrees to the conditions set forth in section II.j. of DOE Order No. 2020-EO-07.* The charter school agrees to continue to provide professional development to teachers and leaders to become proficient in the delivery of grade-level standards within all learning modalities, as well as the utilization of progress monitoring for remediation and intervention.

### District Spring 2021 Education Plan

**Directions:** The charter school or charter school network must address each of the following areas and their sub-components in the corresponding text box below. Please remember to clearly label the required information you are providing below accordingly, e.g., 1.a., 2.c., 3.d., etc. Additionally, please check to make sure you have **thoroughly and clearly answered each required area and sub-component below prior to submission.**

1. **Spring Intervention Plan.** The charter school or charter school network shall explain in detail a proposed 2021 Spring Intervention Plan with the following three components:
  - a. A focus on closing achievement gaps, particularly those that have been exacerbated during the pandemic. Include the school's plan for additional instructional time including afterschool, weekends, and/or summer programs, and an explanation of how lost instruction time has been or will be made up.
  - b. Targeted outreach for students who are demonstrating a decline on the district's progress monitoring system for reading and mathematics, by grade level and by learning modality.
  - c. Specify additional interventions and supports that will be provided to students who are transitioned out of the innovative learning model.

- A. McIntosh Area School will establish an afterschool tutoring program for students in grades K-5 that provides supplemental academic intervention and support to students who are presently struggling in class and/or who have demonstrated below grade level achievement on I-Ready assessments. This afterschool tutoring program will initially begin with one day/week sessions consisting of one hour of individual and small group academic support.
  - B. Small Group Instruction will be provided to any student who demonstrates achievement gaps based on classroom performance and I-Ready scores. As students begin closing achievement gaps, the need for continued tutoring will be reevaluated in order to accommodate additional students who meet established criteria to access this program. This tutoring program will be staffed by MAS teachers in our concerted effort to address any achievement gaps.
  - C. Students who transition out of the innovative learning model will be provided with face to face individual and/or small group instruction, access to technology resources with teacher support, and after school tutoring as needed.



2. **Innovative Learning Modality.** The charter school or charter school network shall explain in detail its plan to:

- a. Offer the innovative learning modality only to students who are making adequate academic progress.
- b. Provide written notice to the parent/guardian that the child is not making adequate progress and describe the associated education risks. The charter school must obtain a written acknowledgement from the parent or guardian verifying the receipt of this information and their intent to have their child remain in the innovative learning modality. The school must submit a copy of the written acknowledgement form that they will provide to parents/guardians.

- A) Students Grades will be verified and confirmed by the teachers and principal. Students who demonstrate academic proficiency will be allowed to continue with an alternate learning modality; however, the parent of any student who is currently using an alternate learning modality and not making adequate progress will be invited to participate in a conference with the child's teacher to discuss the child's progress and discuss alternative options that can meet the child's academic needs more effectively, such as receiving daily face-to face instruction.
  - B) Should a student's grades and performance indicate he/she is not making adequate progress while attending school using the innovative learning modality, a letter will be sent home by the Principal to the parent of the child informing them of the possible consequences. This letter will provide the parent with details about the consequences of their child's progress and as well as outlining the specific details for their child to return to class. This letter must also be signed by the parent and returned to the school as verification of the receipt.

3. **Enhanced Outreach - Truancy/Attendance of Students.** The charter school or charter school network shall list strategies they are implementing to:

- a. Identify vulnerable students who have had limited or no contact with the school and transition them to the appropriate learning modality, including students who have yet to appear or enroll for the 2020-21 school year.
- b. Identify VPK- and kindergarten-eligible students with the goal of engaging students to maximize kindergarten readiness to support long-term achievement.



## Spring 2021 Education Plan and Assurances

As part of our Marketing and Recruitment goal, and to enhance our outreach, we have created an informational mailer to promote the various programs and services offered by McIntosh Area School and will provide this information to our existing families and will encourage them to share this information with their friends and throughout their social network.

We have also obtained the list of prospective families through the school district and will mail this informational mailer to them as well to expand our social network. We intend to establish collaborative relationships with local municipalities and businesses and will distribute this information throughout the community and in area businesses to broaden our outreach and recruitment efforts to those families who have recently moved into the area.

4. **Professional Development.** The charter school or charter school network shall list professional development opportunities provided and planned to support teachers and leaders in implementing the Spring 2021 Education Plan, including:
- a. Innovative and virtual learning modalities;
  - b. Interventions to support students in various learning modalities; and
  - c. Technology needs (especially new learning management systems).

A professional development workshop has been scheduled with our teachers in January on the use of I-Ready software for student assessment and personalized instruction using the teacher toolbox.

A “needs assessment” survey will be created and disseminated to all MAS teachers to identify areas of need pertaining to technology resources that can be utilized with our students. Future teacher work days will be planned according to the results of the above teacher surveys.

The Principal will maintain ongoing communication and collaboration with the MCPS office of human resources to identify Professional Development opportunities in the above areas and will either provide in house Professional Learning sessions to MAS faculty and/or utilize established workshops and professional development opportunities through the MCPS network

### Acknowledgement

The charter school or charter school network verifies that the information contained in this form that it provides to its school district sponsor is consistent with, and meets the intent of, the provisions outlined in DOE Order No. 2020-EO-07.



## Spring 2021 Education Plan and Assurances

<b>Name and title of person responsible for completion and submission of the Spring 2021 Education Plan.</b>
David P. Friedlander, Principal
<b>Contact information: email, phone number</b>
David.friedlander@marion.k12.fl.us
<b>Date submitted</b>
12/14/2020
<b>Signature of authorized representative</b>

## Spring 2021 Education Plan and Assurances

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