



20400 10th Street, McIntosh, FL • 352-591-9797

Regular School Board Meeting

April 20, 2021

School Café and Virtual 6:30pm

To join the meeting on Google Meet, click this link:

<https://meet.google.com/yve-zriy-kpg> code: yve-zriy-kpg

Call to Order (3 min)

Roll Call of Board Members

Pledge of Allegiance

Sign in Sheet (Board and Public)

Review of Public Notices (2 min)

Public Comments (10 min)

**Up to 10 minutes is provided for individuals to address the school board on matters concerning the operation of the McIntosh Area School or to address the school board of matters on this agenda*

Approve Minutes (5 min)

Reports

- **School Progress Report Report (~20 min)**
 - Topics determined by Principal, may include:
 - Attendance , Enrollment (this year and projected 21/22)
 - MAS afterschool clubs / activities / tutoring program
 - Testing and assessments (iReady)
 - Engagement and Partnering
 - Upcoming events – K & 5th grade Graduation
 - Staffing/Budget Projections (focus of May meeting)
- **Financial Report (~25 min)**
 - Budget Update / Financial Statement Review
 - Funding level (60 students – hold harmless)
 - Reimbursements (Title 1, Safe School, Insurance, Vendors)
 - PPP loan forgiveness status
 - Targeted EIDL Advance
 - Upcoming income/expenditures (next quarter)
 - Annual report to the State of FL completed for business
 - Budget for 21/22 to be set in May meeting (due in June)

** In compliance Sect 286.0114 FS all meetings are posted and open to the public. We have adopted uniform procedures for public speakers wanting to address matters on the agenda or a matter relating to the operation of the school. This is to ensure the public has a reasonable opportunity to be heard on school board and school matters. Presentations are limited to five minutes for each person/topic and documented in the minutes. Speakers and meeting attendees are expected to be respectful and orderly. It is unlawful to knowingly disrupt or interfere with a School Board meeting. This proscription includes individuals who advise, counsel, or instruct students, parents or MAS employees on methods for disrupting a School Board meeting. Agenda items may be requested by contacting the Board Secretary one (1) week prior to the meeting.*

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Board Discussion / Action Items (~ 45 hr min)

- Engagement Letter from Auditor Tim Price
- Charter Review: due to MCPS by 1 June
 - Template from State – our adds: Public/FRS option and virtual option
- Bylaws Review
- MAS Public Records Policy Review
- MAS Conflict of Interest Review
- Bus / Transportation Review
- Teacher Appreciation Week (May 3rd to 7th)

Board Final comments (~ 5 min)

Adjournment (*By rule adopted 12/3/2019, meetings adjourn w/n 2 hours of Call to Order*)

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April 20, 2021 Board Meeting

Principal discussion topics

Title 1 update; we will be receiving \$31,614 for the 2021-2022 school year

CSP, Esser, updates: projectors, document cameras, chrome books, wireless microphones, teacher laptops, mobile hotspots to enhance internet capability

Safe school funding: video system, raptor identification system part of Alyssa's Law- panic alert system

Budget /financial information: Profit & Loss overview

Charter Documents & discussion

2021-2022 Enrollment update (see chart)

Transportation: with Ralph's help, we have created a transportation survey which we will be sending home tomorrow to identify the need for this service by our families

After school Tutoring program update: approximately 9 students participating ; MAS teachers presently volunteering their time

Runners club: approximately 25 students k-5 participating; 1 parent volunteer

Governor's latest Executive Order:/DOE executive order regarding FSA: impact on charter schools?

Building and Grounds: Power wash and painted front steps by grimebiters Marshall ?/ working with Linda McCollum who has volunteered to spruce up the front entrance area.

Will be working with Ralph on developing a plan for repairs and general maintenance during the summer months

CALL TO ORDER

Thomas Turner called the meeting to order at 6:32 PM

Roll Call was completed – quorum met

Present: Thomas Turner, President; Secretary Deb MacKay (virtual); Treasurer Melinda

Downing; Members at Large: Ralph Smith

School Principal: David Friedlander

School Parent Liaison: Candace Stephens

Public: Jessica Stout, Patty Dodd, Tiffany Hawkins, Anna Smith, a Parent

REVIEW OF PUBLIC NOTICES

The meeting notice was posted on School Website and sent via Remind

PUBLIC COMMENTS

New policy for governing meetings and public comments was briefed and annotated on the agenda. Floor was opened for public comments. No public comments were offered.

REPORTS

Principal's Report – see attached for full report

- Highlights:

- Current enrollment is 53 and Enrollment push for 20/21 has resulted in 56 commitments thus far
- Testing preparation, assessments: MCPS was here twice to observe our testing practices and protocols – all positive feedback.
- Teacher appreciation week (May 3-7) planning and Graduation Plans are finalizing for Kindergarten and 5th Grade.
- Tutoring, club activities and volunteers; all going well
 - Tutoring has 9 students (1hr sessions)
 - Runners club – well attended, on average 36 kids. One coach, 2 volunteers
 - Volunteers from the Garden Club, Grime Biters and community members have been working on the grounds freshening up the front entry way. We appreciate it very much
- Two teachers attended a Grant Professional Development seminar – are working on new grants; David is working a new ESSR grant from the State
 - The 66K from CSP and ESSR have been filed, spent and we are beginning to receive the reimbursements (technology, wifi hotspots, projects, etc)
 - New Security System was installed – Safe School Grant (5.3K), will be reimbursed. They are recording and we have full campus coverage.
- Title I update from David – 29K this year, projected for 31K next year. All reports are being prepared and billing/reimbursements continue to flow on time.

Financial Report

- Finances are on track: 150K reserve is being reimbursed with the expenditures made for the many grants we have received. No major expenditures expected or programmed for the next quarter.
- Funding for FTE remains at 60 due to FL Governor Executive Order and MCPS staffing
- PPP loan forgiveness (roughly 64K) paperwork has been approved by our lender and is with the SBA for a final decision. No payments are required. Once SBA pays our lender the loan will be completely forgiven and can be removed from our liabilities.
- We applied for an SBA Targeted EIDL Advance (\$10K) and were approved. Funding should arrive shortly.
- Budget Scrub is continuing to close out our FY and draft the proposed 20/21 Budget.
- Capital Outlay obligations are firming up to expend the rest of our allocation. Options for review/approval are: new front sidewalk, School Fenceline (chainlink) repaired and extended to protect safe egress on the back side of the school, field speakers and new sand for playground. Some work will be obligated and then executed over the summer to allow for better contract access while school is out of session.

ACTION ITEMS

- Engagement letter was accepted to continue services with our current auditor, Tim Price.
- Patty Dodd was nominated to the Board as a Director. Melinda made the motion, seconded by Deb. Vote was unanimous.
- Charter Review – only open items are maintain availability of FRS for our employees. Review and we will vote next meeting. Due to MCPS in June.
- Public Records Policy and Conflict of Interest Policy updates were provided from our lawyer. Board is to review and we will approve next meeting.
- Bus/Transportation information is still coming in, Ralph to update next month. Surveys of our families has also been done as well as for new families to assess interest.
- Move our meetings to in-person again and discussed 3rd Thursdays for availability. Agreed to and will begin in May. Bylaws to be updated accordingly.
- Budget Workshop needs to be scheduled to support David's annual budget review and to prep for the audit

BOARD FINAL COMMENTS

- President, Mr. Turner offered his resignation. Has been a great run but has a new business he needs to attend to that will not afford the same focus and time on the school that he has had in the past. The Board thanked him for his service.

Meeting was adjourned at 8:04 pm

Minutes Approved ~~DRAFT~~ ---- NOT APPROVED

David Friedlander, Principal
Principal

Date

Deb MacKay
Secretary

Date