

## CALL TO ORDER

Jonathan Ward called the meeting to order at 5:05 PM

Roll Call was completed – quorum met

Present:

Deb MacKay, President;

Secretary Jonathan Ward

Treasurer Patty Dodd;

Members at Large: Don Medeiros, Shannon Boyer

School Principal: David Friedlander

School Parent Liaison: Candace Stephens

Public: Tiffany Hawkins, Colleen Beals and Alexis Beals.

Apologies: Ralph Smith, Alison Soracchi, Melinda Downing

## REVIEW OF PUBLIC NOTICES

The meeting notice was posted on School Website and sent via Remind.

Virtual option provided: TEAMS:

[https://teams.microsoft.com/l/meetup-join/19%3ameeting\\_NzczZjdkNjQtZWUwNS00MzEyLWE2NjctODIyOWRiOGRkOGE3%40thread.v2/0?context=%7b%22Tid%22%3a%2215799c70-c132-4ebb-b102-48c3b9e52f12%22%2c%22Oid%22%3a%22ca78cc28-799b-4928-86a7-cad3072a86b8%22%7d](https://teams.microsoft.com/l/meetup-join/19%3ameeting_NzczZjdkNjQtZWUwNS00MzEyLWE2NjctODIyOWRiOGRkOGE3%40thread.v2/0?context=%7b%22Tid%22%3a%2215799c70-c132-4ebb-b102-48c3b9e52f12%22%2c%22Oid%22%3a%22ca78cc28-799b-4928-86a7-cad3072a86b8%22%7d)

## Special PRESENTATION

Curtis Fuller from Building Hope (BH) presented bookkeeping/CPA services for the school.

Curtis provided an overview of the three divisions for BH.

Financial services include balancing bank statements, A/P pay bills, A/R, produce financial statements/reports, audit support budgeting support.

They do not use Quick Books (QB) online and BH use a separate payroll service (not QB) and provide full HR support.

Aftercare billing and payment may be a services' gap. We may be allowed access to BH QB.

Demo of the system for accounting transactions and bank reconciliation prior to financial reporting.

Discussion:

Pros and cons. Many pros and no identified cons. Budget support would be v. useful.

There is a lower annual cost.

David, Colleen and Candace support this move but Tiffany has some concerns about changing after-care processes.

Motion to switch to BH made by Patty, 2nd Jonathan. Vote - unanimous.

## PUBLIC COMMENTS

No public comments were offered.

## **Minutes Approval**

Jun 2022 – unanimously approved

## **Principal's Report – see attached for full report**

- Pre-K - applications are in process. Looking to DCF as the sponsor, Funding is being sought. There would be up to 11 students for each certified teacher. With one other resource we can go to 20. Planning on opening in January 2023. Investigating building options.
- After school programs
- Playground - new mulch has been installed.
- Sunshades are in progress.
- Additional outdoor speakers and cameras approved and funded by safe schools org.
- Cafeteria floor issue has been fixed.
- SIP ready this week
- We moved to an eRate program for internet which will save up to 50% of internet charges.
- Internet speed to be increased from 100Mb to 250Mb. Needs a new firewall - quotes being assessed.
- Colleen - we need recommendations for local restaurants to hold family nights.

## **Financial Report**

- Finances are on track: \$505K cash in the general account and \$15K in capital outlay
- No capital outlay this year due to the school grade.
- CPA and Auditor are working the audit. The audit will be delayed and the county board has been notified.

## **ACTION ITEMS**

- By laws - all suggested changes are OK. Deb to check with absent directors. Motion to accept the by laws Patty 2nd Don. Vote unanimous.
- Sample Board Ops Calendar - Action : Board, David and Coleen to also recommend changes for the next meeting
- School calendar: David to recommend the calendar via email to the board.
- Budget to be updated following the next student count
- Alison will forward fund-raising and 20th anniversary recommendations. Deb to email this to the board.
- School improvement plan (SIP), due Sept 15th, has to be developed because of the school grade. Draft to be sent to the board for review.
- Staffing review of grades and capabilities providing extra curricular/elective subjects.
- Fund raising may include a readathon.
- Staff and board social event being planned

**BOARD FINAL COMMENTS - none**

**Meeting was adjourned at 07:30 pm**

**Minutes Approved**